

Larimer County 4-H In-Person Programming Policy

- All Larimer County 4-H programming should continue virtually unless explicit approval has been granted through the process outlined below by the Larimer County Extension Office to hold the programming in-person. This status will be maintained until it is officially communicated based on Colorado State and Larimer County Health Department guidelines that normal, in-person 4-H programming may resume.
- An approved 4-H volunteer may request to hold in-person 4-H programming through the following process:
 - Submit the Larimer 4-H Event Plan Application for Essential In-Person Programming form found [online here](#) at least 2 weeks before your event:
 - The form will be reviewed by the Larimer County Extension 4-H Agent(s). If the request is approved, it will be forwarded on to the Colorado State 4-H Office, the Regional Office and the CSU Extension and Engagement State Office for review.
 - Written Approval or Rejection will then be communicated back to the volunteer requesting to hold the event.
- Reasons to conduct in-person programming
 - Programming cannot be done safely remotely or virtually
 - For reasons of lack of internet access or stability among core participants
 - Achieve Positive Youth Development outcomes which cannot be achieved virtually
 - The use of tools, equipment or facility to achieve the goals of the programming require in-person programming
- If in-person programming is approved:
 - Health and Safety guidelines agreed to in the application must be explicitly followed before, during, and following the event.
 - A complete list of youth and adult attendees must be submitted to the Larimer County Extension Office within 2 days (48 hours) of the completion of the event.
 - Signage provided must be posted for the duration of the event.
 - Any incidents that occur at the event that may compromise the health and safety of the attendees should be reported to the 4-H Extension Agent.
- In-Person programming approval may be revoked at any time for the following reasons:
 - Violation of the agreed to Health and Safety Guidelines are observed
 - Changes to the COVID guidelines from the Larimer County Health Department or Colorado State Department of Public Health and Environment
- Consequences for violating any part of this policy may include, but are not limited to: removal from participation in the event in which the policy has been violated (at the individual's expense); sanctions on participating in future 4-H events; forfeiture of financial support for the event; removal from offices held, etc. Behavior outside of 4-H activities can affect "member in good standing" or "volunteer in good standing" status.
- Larimer County Health Department and Colorado State Department of Public Health and Environment guidelines supersede Larimer County Extensions Office in-person programming approvals if they are updated to become more stringent and the approved in-person programming is no longer considered safe within those guidelines. Please contact our office anytime that you have questions about this status and exercise caution. Protecting the health and safety of our community has been and continues to be our priority.